

Status Report

Yellow Group: R.I.S.E. Academy - Front-end

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| --- | --- |
| **Team Members** | Wai Chun (Daniel) Kwan​, Zixuan Lou​, Tyler McHugh​, Pardeep Kaur​, Jagdeep Singh |
| **Project Manager** | Tyler McHugh |
| **Report Week** | June 7, 2023 – July 13, 2023 |
| **Report Date** | July 14, 2023 |

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| --- | --- |
| **Overall Status Legend** | |
| **Green** | In progress on schedule |
| **Amber** | At risk to complete as scheduled; recovery plan in place |
| **Red** | Will not start/stop as planned; recovery plan required |

**Tyler McHugh Objectives:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Overall Status** | **Green  Amber  Red** | | |
| **Tasks** | **%** | **Status** | **Risks /Issues** |
| * Finalize meeting agenda | 100 | * Agenda was completed |  |
| * Continue working on the project charter | 40 | * Project charter is underway |  |
| * Help compile meeting minutes | 100 | * Minutes completed and sent to client and backend |  |
| * Decide which pages we will take on | 100 | * We decided on the Login and all Student>MyWorkbook subpages |  |
| * Assign tasks so we can start working | 100 | * Tasks have been assigned for next week |  |
| **Focus Next Week** |  | | |
| Try to complete all the documentation. Starting with project charter. | | | |

**Wai Chun (Daniel) Kwan Objectives:**

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| --- | --- | --- | --- |
| **Overall Status** | **Green  Amber  Red** | | |
| **Tasks** | **%** | **Status** | **Risks /Issues** |
| * Help compile meeting minutes | 100 | * Minutes completed |  |
| * Read project handoff package content | 100 | * We have gone through the content and have a solid understanding |  |
| * Access and review the Figma files | 100 | * To understand the styles and what has been completed so far we have reviewed the figma design files |  |
| **Focus Next Week** |  | | |
| Begin the layout and styling of the login page | | | |

**Zixuan Lou Objectives:**

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| --- | --- | --- | --- |
| **Overall Status** | **Green  Amber  Red** | | |
| **Tasks** | **%** | **Status** | **Risks /Issues** |
| * Help compile meeting minutes | 100 | * Minutes completed |  |
| * Read project handoff package content | 100 | * We have gone through the content and have a solid understanding |  |
| * Access and review the Figma files | 100 | * To understand the styles and what has been completed so far we have reviewed the figma design files |  |
| **Focus Next Week** |  | | |
| Finalize and cleanup the common page layout and styles | | | |

**Pardeep Kaur Objectives:**

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| --- | --- | --- | --- |
| **Overall Status** | **Green  Amber  Red** | | |
| **Tasks** | **%** | **Status** | **Risks /Issues** |
| * Review handoff packages * Help with project charter | 0 | * No contributions or communications | We have not been getting much communication from this team member. We hope that now that tasks are less collaborative, they will stay on top of their assigned tasks. |
| **Focus Next Week** |  | | |
| Start the style guide / component usage guide. | | | |

**Jagdeep Singh Objectives:**

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| --- | --- | --- | --- |
| **Overall Status** | **Green  Amber  Red** | | |
| **Tasks** | **%** | **Status** | **Risks /Issues** |
| * Review handoff packages * Help with project charter | 0 | * No contributions or communications | We have not been getting much communication from this team member. We hope that now that tasks are less collaborative, they will stay on top of their assigned tasks. |
| **Focus Next Week** |  | | |
| Start making frontend programming decisions for the login page regarding interfacing with the backend. | | | |

**Project Level Risks:**  
No project level risks yet